



## **Report on Bus Shelter Provision in Minehead**

### **Background**

In February 2025, Minehead Town Council entered into a historic devolution agreement with Somerset Council, primarily focused on open spaces. As part of this agreement, both parties agreed in principle to devolve responsibility for bus shelters to MTC.

During initial discussions, it became clear that SC was bound by a historic and complex contract with a third-party contractor for the provision of bus shelters. Three shelters in Minehead required urgent replacement or removal due to health and safety concerns. However, the contractor refused to replace them without SC committing to a new long-term contract.

With MTC's assistance, SC successfully exited the contract and secured central government funding to provide new shelters. The understanding was that, upon installation, MTC would assume responsibility for these shelters.

Despite early progress, SC's procurement processes caused significant delays. Combined with long lead times for bus shelters, no orders were placed, leading to frustration among MTC, local ward members and the community.

### **Current Position and Needs**

Minehead urgently requires the reinstatement of its bus shelters. MTC through support from division Cllrs. Chilcott and Hadley has requested that SC reconsider MTC's original offer: to provide the funding as a grant, allowing MTC to procure and install the shelters directly. However, this approach is complicated by government funding conditions and the requirement for MTC to obtain all necessary highways licences.

These additional steps risk further delays. Meanwhile, the community continues to experience inconvenience, particularly as we move further into autumn.

MTC has requested written confirmation from SC that it will cover the full cost of:

- Shelter purchase
- Installation
- Associated licensing fees

With this assurance, MTC could fund the purchase upfront using its devolution budget and seek reimbursement from SC, expediting delivery.

### **Shelter Options**

Assuming the above arrangements are confirmed, the UK bus shelter market is limited, particularly for suppliers offering both supply and installation services and

designs suitable for Minehead's conservation areas (Bancks Street and The Avenue).

Quotes have been received from several suppliers (Costings are per shelter):

Quote A - £4,371 exc. VAT (Anti Vandal Supply only)

Quote B - £6,405 exc. VAT (Arun Pitched Including install)

Quote C - £7,617 exc. VAT (Carleton Supply only)

Quote D - £5,831.66 exc. VAT (Harrogate Including Install)

Given the complexity and delays to date, it is recommended that MTC opts for a supply-and-install package to reduce risk and speed up delivery. This restricts the market and available suppliers even further. Councillors should also note that, even under the best circumstances, shelters are unlikely to be installed before Christmas due to lead times. However, MTC control would allow the process to move as quickly as possible.

### **Financial and Legal Considerations**

This project is fully funded by central government and should not incur additional costs for SC or MTC, aside from staff time. If MTC assumes responsibility, additional staff resources will be required, but this will ensure greater control and progress.

If SC provides written confirmation that all costs will be reimbursed before the financial year-end, MTC could use its devolution budget to fund the project in the interim. This would:

- Accelerate delivery
- Improve public confidence
- Demonstrate effective partnership working

MTC has the legal power to provide and maintain bus shelters under:

- The Local Government (Miscellaneous Provisions) Act 1953, Section 4
- The Parish Councils Act 1957, Section 1

### **Recommendation**

That councillors:

1. Approve Quote D as the preferred supplier for the supply and installation of bus shelters.
2. Authorise the clerk to lead the project, including obtaining necessary permissions, subject to SC providing written confirmation that all costs (purchase, installation, and licensing) will be reimbursed before the financial year-end.
3. Approve the use of the devolution budget to fund the project in the interim to expedite delivery.

Ben Parker  
Town Clerk  
October 2025



OPTION A

# Anti-Vandal Ruby Bus Shelter

**£5,245.20**

Excl. VAT: £4,371.00

## Product Images



## Description

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This Anti-Vandal Ruby Shelter is a heavy-duty shelter based on the robust construction of our standard Ruby Shelter. This model has an improved safety and security aspect to help you tackle any issues with vandalism. We have designed this shelter so that the back and side panels can be galvanised and powder-coated steel sheets.

## Options:

This bus waiting shelter can be ordered in 3 different sizes - 3300mm, 4600mm or 5900mm long. It can be selected with or without a frame-mounted bin. The bus shelter comes with several different types of seating, and you can opt for timber plank seats, plastic seats or epoxidated laminate benches. The steel metal frame can be powder-coated in any RAL colour of your choice. The panelling for the back and sides is also customisable; you can select to have the rear shelter panels in steel with full glass sides, rear steel panels and glass or steel (50:50) sides, or have full steel on the back and sides.

## Specification:

- Steel is galvanised and powder-coated colour - as standard
- Roof: 4.5mm thick dimmed (bronze) structured polycarbonate curved roof panels
- Glazing is made of galvanised and powder-coated steel sheets
- Seating is a timber planked bench with back support as standard with other options like steel or injected plastic seating
- Steel back or complete steel on back and sides available

### Size:

1986mm roof width x 2520mm tip roof height  
3x standard lengths (others available on request)  
- 2-5 person capacity: 3300mm L  
- 5-7 person capacity: 4600mm L  
- 7-9 person capacity: 5900mm L

## Delivery Time:

4 weeks

## Additional Options

<b>Size</b>	3300mm	£0.00
	4600mm L	£599.50
	5900mm L	£1,083.40
<b>RAL Colour Code</b>	1023 Traffic Yellow	£0.00
	3000 Flame Red	£0.00
	5002 Ultramarine Blue	£0.00
	5017 Traffic Blue	£0.00
	6005 Moss Green	£0.00
	7015 Slate Grey	£0.00
	6024 Traffic Green	£0.00
	9005 Jet Black	£0.00
	9010 Pure White	£0.00
	Custom Colour	£220.00
<b>Custom Colour</b>		£0.00
<b>Seating</b>	Timber plank benches	£0.00
	Epoxidated laminate bench - 2 bay	£160.00
	Epoxidated laminate bench - 3 bay	£320.00
	Epoxidated laminate bench - 4 bay	£480.00
	Plastic seats - 2 bay	£220.00
	Plastic seats - 3 bay	£440.00
	Plastic seats - 4 bay	£660.00
<b>Steel Panels</b>	Rear steel panels & full glass sides	£0.00
	Rear steel panels & glass/steel sides 50:50 sides	£524.50
	Steel panels on back and sides	£835.00
<b>Bin</b>	None	£0.00
	Frame-mounted bin	£148.50

<b>Bolts Pack - Fixing and Assembly</b>	None	£0.00
	Bolts Pack - Fixing and Assembly	£55.00







**The Arun has become the first choice for customers who require a classic, practical shelter of sturdy construction.**

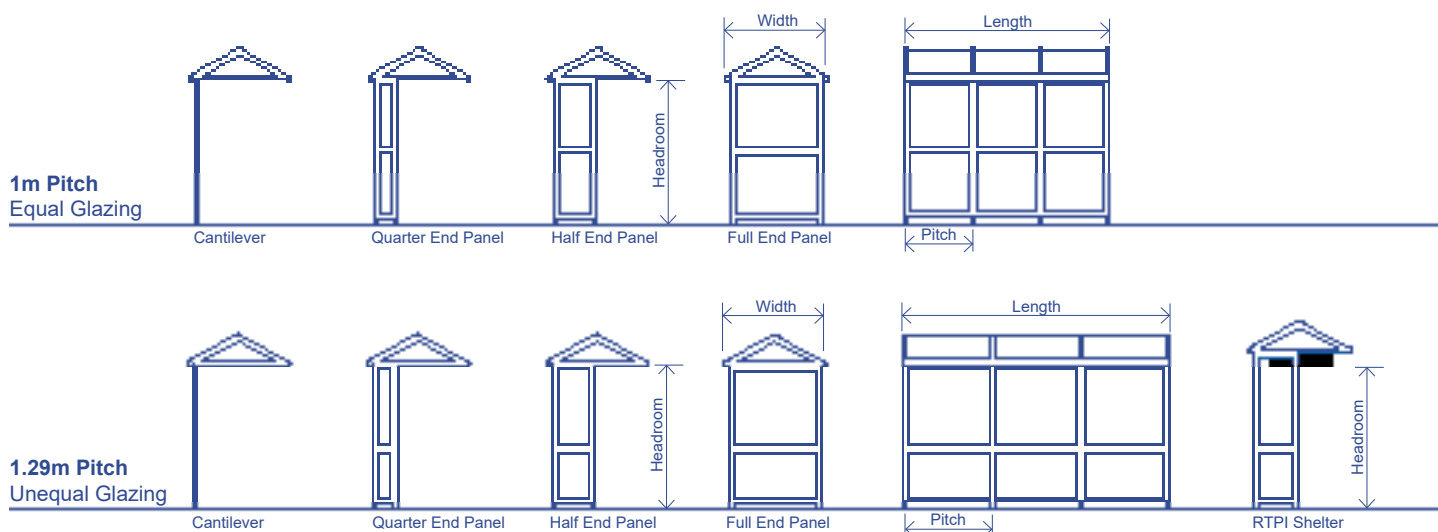
The Arun is a versatile shelter available in a wide variety of configurations, resulting in the shelter being able to blend into the most sensitive of locations, both rural and urban. The Arun bus shelter looks at home in villages, historic towns and major cities – a small shelter can suit a village green location, or a 50 metre shelter can be configured to suit a town centre bus interchange.

A steel, vandal resistant frame gives this shelter its strength and durability, which far out performs shelters manufactured from other materials. The roof is available in three shapes and the side glazing system is secure and unobtrusive, yet easily accessible for maintenance. The glazing system can accept a variety of materials from toughened glass to solid painted steel or aluminium panels.

The standard Arun pitched roof shelter is available in two pitch sizes – 1000mm and 1290mm, and three widths – 1100mm, 1380mm and 1500mm.

Other sizes are available on request.





Cantilever	Enclosed	Name	Roof Width	Length				Cantilever End Panels	Headroom
				1m Pitch		1.29m Pitch			
				2 Bay	3 Bay	2 Bay	3 Bay		
•	✗	1.1m	1100mm	2060mm	3060mm	2640mm	3930mm	QEP HEP FEP	2100mm
•	•	1.38m	1420mm						
•	•	1.5m	1555mm						

## SPECIFICATION

Frame:	<b>Steel - zinc protected square section (60mm square)</b>
Finish:	<b>Powder coated to any standard RAL colour</b>
Roof Shape:	<b>Pitched</b>
Standard Headroom:	<b>2100mm</b>
Glazing System:	<b>Glazing System: Extruded aluminium with mid rail</b>
Side & End Glazing:	<b>6mm UV protected clear polycarbonate, or 8mm toughened glass, or Solid panels (powder coated finish), or Mesh panels (powder coated finish)</b>
Roof Glazing:	<b>4mm UV protected bronze polycarbonate</b>
Ground Fixing:	<b>Ground Fixing: Dig in or Bolt down</b>
Fixings:	<b>Stainless steel</b>
Configurations:	<b>Enclosed Cantilever No end panel NEP Quarter end panel QEP Half end panel HEP Full end panel FEP</b>

## OPTIONS

Seating:	<b>Aluminium perch (with or without handles) GRP pad (with or without handles) Wooden perch</b>
Lighting:	<b>LED mains</b>
RTPI:	<b>Fully compatible</b>
Timetable Cases:	<b>A4, AA4, AAA4 or DRU (Double Royal)</b>
Bus Stop Flag Brackets:	<b>Fully compatible</b>
Signage:	<b>Vinyl or screen printed graphics</b>

## Carleton™ Shelter

### OPTION C

The Carleton shelter is available in a variety of sizes and colours with a flat roof. It is ideal for bus stops, train stations, smoking shelters and outdoor break areas. A perch seat is also available with this shelter.



**£7617.69**

excluding VAT

£9141.23 inc. VAT

Excludes delivery

Add to Basket

How can I pay?

How can I get a quote?

Quick Quote

**!** If you would like to order more than one Carleton Shelter - please **request a quote** or contact us.

**!** Don't forget to select your delivery area. Please refer to this **Map with Delivery Area Codes**.

### You may also be interested in...



Quantity:

- 1 +

Model:

Model 355 (3 bay x 1 bay) - Double Front Entry +£1,496.00

Select Your Delivery Area (Refer to Map of Areas) **Perch Seat:**

Area E - 3 Bay Model +£1,221.00

Grey x 3 +£918.69

☐ Standard Lighting (1 x Bay Wide) +£625.34



Price excludes delivery



Delivered fully assembled



Reviews

click to view



Product News

click to view



Product F.A.Q

click to view



Downloadable Information

click to view



Product W



## Features / Specifications

Carleton Shelters are pre-assembled or self-assembly shelters in a host of styles and finishes.

Carleton Shelters up to 3 bays long and 1 bay wide can be supplied in kit form for quick assembly on site. Comprehensive instructions and a DVD are provided. Fully assembled Carleton Shelters are base fixed using adjustable spigot legs to accommodate uneven surfaces, or can be supplied with extended legs for setting into concrete pockets.

Manufactured from low-maintenance materials, Carleton Shelters feature aluminium framework that is either anodised for a silver finish or treated with a coloured Armortec® Coating for a high degree of corrosion resistance and to eliminate routine painting requirements.

Carleton Shelters can be supplied with a variety of optional features, including GRP perch seating (ideal for waiting shelters), personalised glass etching, vandal-resistant timetable boards and exterior-quality fluorescent lighting.

**Please note:** Delivery is not included. Carriage charges are based on the location of delivery. Please refer to the **Map with Delivery Area Codes** and select your delivery area (A to F or select G for price on application), in the dropdown menu above. If you would like to purchase more than one Carleton Shelter - please **contact us** for delivery pricing and a quote.

### Design Features

- 9 standard layouts.
- Flat roof models available as self-assembly shelters. [?](#)
- Panels available in toughened glass, thermoplastic glazing or blank GRP in a choice of colours.
- Fully assembled form normally delivered within 4-6 weeks of order.

### Colours

Framework: natural anodised aluminium.

Flat Roof: Alaska Grey - RAL 7000 (Nearest equivalent: BS 4800 18.B.21)

Blank panels:

Green - BS 4800 (14.C.39)

Light Grey - BS 4800 (00.A.05)

Red - BS 4800 (04.E.53)

Seat: Light Grey - BS 4800 (00.A.05)

Timetable Board: Black.

### Materials

Framework: Anodised aluminium.

Flat roof: Pre-finished steel skins with 32mm high-density foam core.

Glazed panels: 6mm toughened glass or 6mm clear high-impact thermoplastic sheet.

Blank panels: 6mm textured GRP sheet.

Timetable board: Aluminium with Armortec Coating.

### Dimensions

Standard Models:

2 bay long x 1 bay wide: 2180mm x 1115mm

3 bay long x 1 bay wide: 3245mm x 1115mm

Height (flat roof): 2300mm

## Models

### Flat Roof



**Model 220**  
Cantilever Style

from £ 3,982.00



**Model 225**  
Open Front Entry



## OPTION D

### **3 Bay Harrogate Bus Shelters**



### **Specifications**

- 3 Bay 3.06m x 1.3m RTI Ready Harrogate double Front Entry bus shelter with a pitched roof that will be glazed in 4mm THK bronze tinted UV stable polycarbonate. The roof will be constructed from high grade 100.0mm x 50.0mm extruded aluminium, glazing affixed with rubber gasket sealed aluminium capping.
- The main frame of the structure will be constructed from high grade T6 Tempered 80.0mm x 80.0mm extruded aluminium section with glazing rebate beaded internally.
- Upper glazing panels of the Bus Shelter will be of 5mm UV stable polycarbonate.
- All metal work will be powder coated to your chosen Ral
- The Shelter will come with a full length perch seat and solid lower panels and standard timetable case